

POLICY ON ANTI - SEXUAL HARASSMENT

Policy Statements

A. Formation of a Committee 1. The College shall institute a Committee on Decorum and Investigation (CODI) in each major workstation composed of one (1) Administration representative who shall act as Chairman, one (1) from People and Organization Development Office (PODO), one (1) from the Benildean Administrative and Support Personnel Association (BASPA) and one (1) from the Center for Restorative Discipline (CRD). Membership to the CODI shall be appointed by the Chancellor. 2. When any member/representative is the respondent to a complaint on sexual harassment, the Chancellor shall designate a new representative. 3. The CODI shall implement programs and conduct activities that will help increase understanding about sexual harassment and how the same is committed against associates and to adopt measures to prevent its occurrence. Likewise, CODI shall provide a forum for associates on sexual harassment which shall be treated in a discreet and confidential manner and extending due process to all parties. 4. The PODO shall disseminate and post a copy of this policy for the information of all concerned. ***Please see the provisions for the Commission of Sexual Harassment Act and Consequences of Policy Violations.***

Rationale, Scope and Objectives

The College shall protect and uphold the dignity and self-esteem of every member of the community in compliance to the Anti-Sexual Harassment Act of 1995.

This policy covers all associates of Benilde.

Important Notes:

Please see the policy in the link for the updated Policy.

For more details see the draft document in the link below:

[Policy on Anti-Sexual Harassment](#)